



# Friends of Victoria Hospital

The newsletter of The Friends of Victoria Hospital, Wimborne, Dorset

No. 45

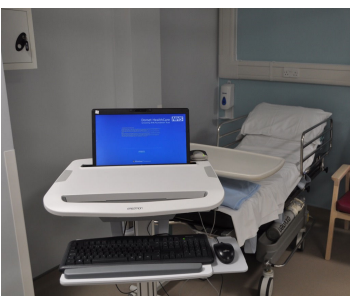
Summer 2017

## Day Surgery Unit transformed

Flexibility is the main objective of the refurbishment of the Day Surgery Unit, which was funded by the NHS and came back into use on 3 May.

The unit is now able to maintain gender segregation on a flexible basis, since there are now two large access doors, two toilets (one on each side of the unit) and the beds, of which there are seven, can be moved within the unit to respond to the numbers of women or men present. Eight patients are seen during a typical day.

The most conspicuous feature in the unit is its new glass-enclosed sitting area [see main photo]. When patients first arrive they will sit here while paperwork is completed. In due course they will occupy a bed and be wheeled the few feet to the operating theatre. On return to the unit from Recovery they will rest in bed before later transferring back to the sitting area where they can easily be fetched for the trip home.



A further major change from the previous provision is the much smaller nurses' station [on left in main photo]. This is now a modest crescent, very accessible to patients if need be. Staff expect to be on the move round the unit much of the time, and to facilitate their



care of the patients they have a laptop cart [photo bottom left], so that the patients' details can be viewed and recorded anywhere on the unit and at the bedside, without the staff needing to return to the station.

There are easily accessible hand basin points. The whole unit is fresh and bright and the walls are lined with wipe-down surfaces making infection control much

easier to achieve.



Day Surgery can include a wide range of procedures including laparoscopic gynaecological work, orthopaedics in the form of arthroscopy on knees for example, maxillo facial procedures and general surgery which includes the repair of inguinal hernias or carpal tunnel work. □



KEEP  
CALM  
WE ARE  
GOING  
DIGITAL

The digital age is upon us, influencing the way we live our lives, especially the way we keep in touch with the latest news as well as with each other.

Whilst young people know no other way and can't seem to manage without it, the older generation do not always embrace all aspects of the cyber-world, and that includes some of your trustees.

The Friends are conscious of the need to get our message

## First steps

out to all age groups and to use methods that will improve our communication with our members and others. We need a presence in the world of social media and have therefore opened a Face Book page, which is a common method used by businesses and charities. This will allow us to keep you up to date with developments and news as it happens.

At this early stage it is still being developed, but you can rest assured: we will not be sharing our holiday snapshots or what we had for dinner! By all means take a look and 'follow' us. □

# The Friends of Victoria Hospital, W

## Report of the Trustees

The trustees present their report along with the financial statement of the charity for the year ended 31 March 2017. The financial statements have been prepared in accordance with Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

## Objectives and activities for the public benefit

The object of the Friends is to "support patients of the hospital and others in the community who are in need of health care as may be provided by the hospital and generally to support the work of the hospital."

All our activities support this NHS hospital's work, a service of care which is available equally to all members of the local community. The Friends' aims are to respond to the needs of the patients in the hospital and the community where appropriate, and to supplement those facilities and services in the hospital which will enhance their health, welfare and comfort. All this is demonstrably for the public benefit.

## Grant making policy

Funding is considered for projects providing they meet the following criteria which are to:

- \* ensure continuity of current services
- \* enable additional services to be provided locally
- \* add to the well-being or treatment of patients, or working conditions of staff
- \* enhance the hospital or community environment
- \* improve care through staff training.

The hospital management initiates requests for grants. The Friends consider the views of clinicians on the benefits of medical equipment, and from the hospital management they require a sound business case which confirms that the equipment will answer a need and be put to regular, beneficial use.

## Achievements and performance

The Friends sought contributions from individuals and organisations by way of subscriptions, donations and legacies. Funds increased very helpfully. Our own PR team staged frequent local events, we published a newsletter and maintained a high profile in the locality.

A membership of about 1,100

provided a dependable flow of income.

## Objectives for 2016-2017

- \* Promote fund raising
- \* Liaise with the Dorset HealthCare NHS Trust and the Dorset Clinical Commissioning Group over services, developments at the hospital and the Clinical Services Review
- \* Act as an advocate for community opinion on local healthcare
- \* Fund staff training through Phyllis Coombes Award grants
- \* Fund acquisition of equipment
- \* Administer the Friends' charity shop
- \* Support trolley and card stall services in the hospital
- \* Maintain and support volunteers

## Liaison with Dorset HealthCare NHS Trust

Meetings were held with senior managers in the Trust at local and Dorset level to discuss possible changes to services at the hospital. Hospital Matron attends meetings of the trustees' committee.

## Hospital Staff Training

Through the Phyllis Coombes Award 25 staff were funded for 17 courses, involving a cost of £3,888.

## Grants for Equipment

The Friends committed £12,805 to purchasing new equipment. This sum covered several items for the new Minor Injuries Unit and the purchase of Digital Reminiscence Therapy software.

## Charity Shop

The shop maintained its income level of the previous year, but economic times are not easy. Retail Gift Aid is now firmly established with 454 registered donors. In its fourth year the scheme created over £3,000 in claimable gift aid and 25% of all items sold were gift aided.

## Trolley & Cards Services

The trolley service and card stalls in the hospital provided much-appreciated items for patients, visitors and staff. The trolley service contributed £400 to the Friends during the year and impressively the card stalls were able to transfer £8,000 to the Friends from their trading.

## Financial Review

### Reserves Policy

The Committee's policy is to keep funds to a minimum of £100,000

accessible for equipment purchase. Undesignated and unrestricted funds totalled £3,016,057 at the year end. (Please refer to the Plans for the Future) We do not currently have any designated or restricted funds.

Alternative financial arrangements are kept under constant review; the security of our funds is the trustees' top priority. No funds are held in market-based investments. Funds are held on deposit with a range of different providers to spread any risk. The Friends do not employ any investment adviser or agent.

## Budgeting:

The Friends' expenditure on major items is entirely driven by the hospital's requirements. Since this is outside the control of the Friends, we do not budget in a conventional sense. We build up capital in anticipation of applications for grants. Grants may range in size from less than £1,000 to many tens of thousands. The Friends' largest contribution in recent years was to pay £2.7 million (95% of the total cost) in 2009-2010 towards the rebuilding of the operating theatre. Future developments could require financing by similarly large sums.

## Risk Management

The charity trustees considered the risks to which the charity is exposed, reviewed those risks and established systems and procedures to manage them. They did not identify any major risks.

The most serious risk to the charity's objectives would be policy changes at various levels of healthcare organisation which led to the closure (or radical downgrading) of the hospital. We cannot influence decisions at governmental level, but do exert pressure where appropriate on the local healthcare trust and the Dorset Clinical Commissioning Group.

Secondly the failure of financial institutions could threaten our capital funds. We diversify our deposits, thus minimising risk as far as feasible.

## Website:

The Friends operate a website, which is used by slowly increasing numbers to communicate with the Friends and to inform themselves about our charity. This website is hosted by a secure server and access is securely passworded. Viewers can make single or regular donations through the website.

# Vimborne — Annual Report 2016/17

## Going Concern:

There is currently no uncertainty about the charity's ability to continue as a going concern. The Friends function on minimal running costs and own no property nor have any ongoing commitments. The trustee officers are all volunteers and receive no remuneration. The two managers in the charity shop are paid from the shop's operational funds which produce a surplus. Lively fund-raising activities ensure a high profile for our charity which enjoys enduring local support. This last element most significantly ensures the future of the charity.

## Sources of Income

Legacies, usually the greatest source of income, again proved most helpful, including several large bequests. The shop surplus and members' subscriptions provided a regular and significant income which could be roughly predicted. Donations and legacies in particular are entirely unpredictable, but are most gratefully received.

## Volunteers

With the exception of the shop managers, all trustees and personnel who work for the FVHW do so as volunteers. They contribute over 6,500 man-hours to the charity every year. Their contribution is indispensable to both the daily running and special events of the Friends and is most warmly appreciated. We are also grateful for the support of many individuals who give their time and commitment on an occasional basis.

## Structure, Governance and Management

The Trust is a Society which is a registered charity (Number 299230) and whose business is conducted and managed by its Committee of Trustees. The charity is governed by rules adopted in 1950, as amended 20 June 1959, 27 June 1990 and 24 June 1992. A revised Constitution was approved at the Annual General Meeting in July 2009.

New trustees are given an induction when they undertake their

responsibilities. The committee has the power to appoint new trustees as vacancies arise and gives due regard to the requirement for any specialist skills required at that time.

The trustees' names are listed overleaf.

## Plans for the Future

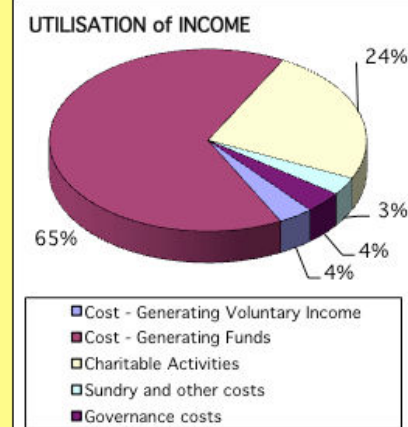
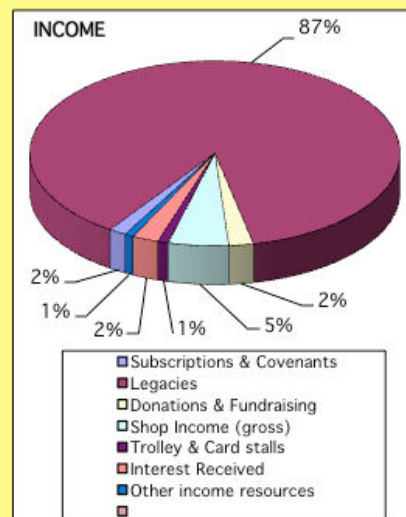
In the year the Friends accumulated further funds for use as needs in the hospital arise and to support the introduction of procedures and services. This may be with new equipment or with improvements to the design and fabric of parts of the buildings. In the longer term, as seen in the "Core Strategy" Policy WMC3, changes in land use adjacent to the hospital's current site may present opportunities for future expansion and development with attendant high costs.

The outcome of the Dorset CCG's review of clinical services aims to increase locally based care. This may influence the use of our grants. □

## FINANCIAL SUMMARY FOR YEAR ENDED 31 MARCH 2017

*These figures are extracted from the independently examined draft accounts which have not yet been authorised, but are unlikely to change. After authorisation the accounts may be inspected on request to the Trustees.*

	2016	2017
<b>INCOME</b>		
Subscriptions & Covenants	15,552	14,078
Legacies	355,228	806,078
Donations & Fundraising	28,502	19,901
Shop Income (gross)	51,100	48,813
Trolley & Card stalls	300	8,400
Interest Received	15,084	21,324
Other income resources	8,443	7,134
<b>Total</b>	<b>474,209</b>	<b>925,728</b>
<b>UTILISATION OF INCOME</b>		
Cost - Generating Voluntary Income	3,105	2,458
Cost - Generating Funds	45,621	45,328
Charitable Activities	38,490	16,663
Sundry and other costs	5,198	2,201
Governance costs	2,565	2,661
	<b>94,979</b>	<b>69,311</b>
<b>Excess of income / expenditure</b>	<b>379,230</b>	<b>856,417</b>
<b>Balance Sheet Summary at 31 March 2017</b>		
<b>Fixed assets</b>	-	-
<b>Current assets:</b>		
Stock of cards and trolley	2,641	3,343
Debtors & prepaid expenses	341,574	667,904
	<b>344,215</b>	<b>671,247</b>
Bank and cash balances	1,818,143	2,348,990
	<b>2,162,358</b>	<b>3,020,237</b>
<b>Total assets</b>	<b>2,162,358</b>	<b>3,020,237</b>
<b>Liabilities</b>		
Expenses to be paid	2,718	4,180
<b>Net assets</b>	<b>2,159,640</b>	<b>3,016,057</b>
<b>Reserves brought forward</b>	<b>1,780,410</b>	<b>2,159,640</b>
<b>Excess of income/expenditure</b>	<b>379,230</b>	<b>856,417</b>
<b>Reserves carried forward</b>	<b>2,159,640</b>	<b>3,016,057</b>



## RESPONSE FORM

I wish to become or I am a Member of the Friends of Victoria Hospital, Wimborne

[please ring correct words above & PRINT below]

Name: ..... (surname)

..... (first name)

Title (Mr / Mrs etc) .....

Address: .....

.....

Postcode: ..... Tel No. ....

I enclose a cheque payable to 'The Friends of Victoria Hospital, Wimborne' for £ ..... (min £5)

### GIFT AID DECLARATION

If you currently pay tax the Friends of Victoria Hospital can claim back the tax from a subscription / donation of any amount, whether regular or one-off, provided you have given the authority. You can cancel this authority at any time. If you agree, please sign the declaration below.

I want the Friends of Victoria Hospital to reclaim tax on this donation and all future donations. (delete if necessary)

Signed: .....

Date: ..... 20 .....

We would like to record your name, address and phone number on our computer in order to log your payments and label your newsletter. This data is kept on our computer only, is not passed to any other party, and will be protected and processed in accordance with the Data Protection Act 1998. The person responsible for managing your data (Data Controller) is our Treasurer.

Please complete and return to:

The Secretary

Friends of Victoria Hospital

Victoria Road, Wimborne

BH21 1ER

Registered Charity 299230

### STANDING ORDER MANDATE

To: The Manager

..... plc (your bank)

..... (bank address)

..... (bank address)

..... (bank postcode)

Please pay to the account of the Friends of Victoria Hospital, Wimborne at Barclays Bank plc, The Square, Wimborne (sort code 20-96-96), A/c No.

33765237 the sum of £ ..... on ..... / ..... / ..... next, and annually thereafter on the same date. This instruction cancels any previous order in favour of the Friends of Victoria Hospital, Wimborne.

Your bank a/c no.: .....

Your bank sort code: .....

Your name: .....

Your address: .....

.....

.....

Your postcode: .....

Signed: .....

Date: .....

## Dates for your 2017 Diary

### July 20th

#### Annual General Meeting

Community Learning & Resource Centre, 41-44 King Street, Wimborne. 7.00pm. Speaker and refreshments.

### August 6th

Cream Teas at Faye Clifford's Open Garden with new lakeside fernery, Brackenwood, God's Blessing Green, Harts Lane, Holt, BH21 7DD (near Stewarts Garden Centre). 1-5pm, weather permitting.



**STOP PRESS**  
Our charity shop needs  
volunteers.  
Offers please to 01202 848031

### The Friends of Victoria Hospital Wimborne Newsletter

Publisher: The Friends of Victoria Hospital  
Victoria Road, Wimborne  
Dorset, BH21 1ER  
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### September 9th & 10th

#### Cream Tea Week-end

at The Old School, Sturminster Marshall (next to the Red Lion) Craft and Gift Stall, 2.30 - 5.30pm each day.

### November 11th

Christmas Charities Fair, Allendale Centre, Wimborne, 10am - 3pm. Craft and quality gift stall for Christmas.

### November 30th

#### Flower Demonstration

"May to December" by Elizabeth Whitcomb at Community Learning & Resource Centre, 41-44 King Street, Wimborne. 7.00 for 7.30pm. Tickets £8 to include wine and nibbles - from October 1st. Raffle of flowers demonstrated; flower sundries, gifts and Christmas stall.

Tickets available from Rae or from our shop in Wimborne. Rae can give further details on any event.

Our Christmas cards will be on sale in our shop from November.

### TRUSTEES

#### Officers:

President: Dr David Pope

Chairman: Mrs June Tripp

Secretary: Mrs Valerie Sweetlove

Treasurer: Mr Peter Cadogan

#### Trustees:

Mr Michael Bloor

Mrs Alison Burns

Mrs Rae Cotton

Dr David Dickson

Mr Nigel Taylor

Mr Terry Wheeler

Independent Auditor: PKF Francis Clark  
2-8 Parkstone Road, Poole, BH15 2PW

## ANNUAL GENERAL MEETING

Thurs 20 July 2017

Community Learning and Resource Centre, 41-44 King Street, Wimborne, starting at 7.00 p.m. Parking opposite the Model Town.

Following the formal meeting there will be a talk by Mr James Kersey, Consultant Ophthalmologist. Refreshments will be served.